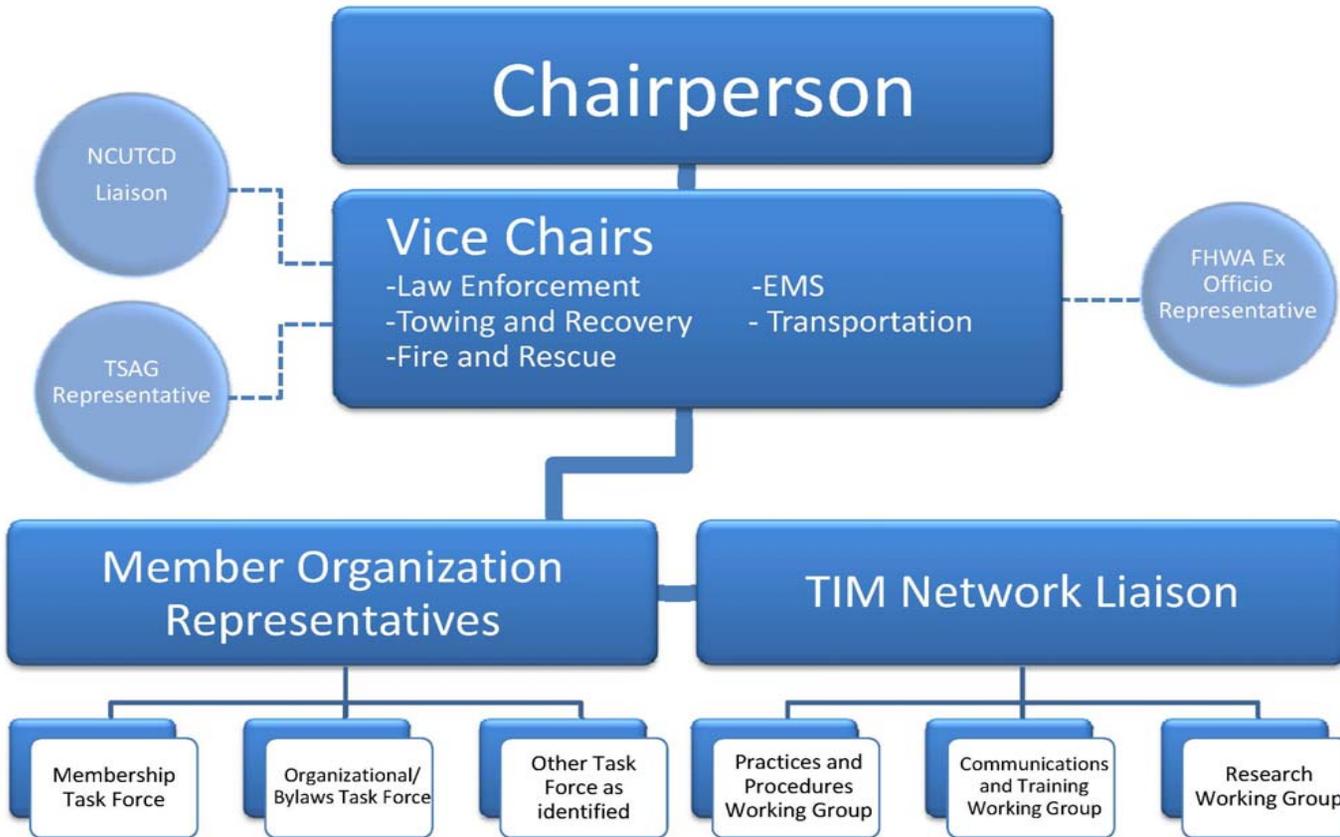


Contractor-Administrative, Operations and Advisory Support



## **NTIMC Leadership Team Restructuring**

The purpose of the Coalition is to bring together the transportation, public safety, towing and recovery, technology, academic and research, and motorist communities....<sup>1</sup> Key member of the Public Safety community need to be better engaged in Coalition activities and decisions. Changes to the leadership Team structure would afford a greater opportunity for all stakeholders represented on the Coalition to impact future activities. The organizational structure also needs to recognize the TIM Network and define how it fits within the Coalition structure.

### **Leadership Team**

The Leadership Team is currently comprised of the Coalition Chair, Vice-Chair, and a three-person Steering Committee. In order to more fully engage all stakeholders represented on the Coalition Steering Committee members should be designated as Vice Chairs, with the number increased by one, with a seat designated for each stakeholder group: law enforcement, fire and rescue, towing, emergency medical services, and transportation. The current Vice Chair would continue to serve in a capacity representing the appropriate stakeholder group, and retaining leadership over task forces as previously defined. In addition to full Coalition meetings Vice Chairs will participate in leadership meetings held between meetings, and also serve as chairs for any task forces convened by the Coalition.

### **Ex-Officio FHWA Representative**

The Coalition shall recognize an ex officio member from FHWA who is able to offer insights and recommendations to the full Coalition with respect to FHWA technical direction. With the exception of voting the Ex-Officio representative will be afforded the same rights as other members, including debate and making formal motions.

### **TIM Network**

The TIM Network was established to more broadly involve individual TIM professionals and practitioners in Coalition activities and engage State, regional, and local participants as a resource to implement the NUG. Currently three working groups have been formed: Practices and Procedures, Communications and Training, and Research. Coalition members are encouraged to serve on/support TIM Network working groups. The TIM Network Liaison provides voluntary leadership, coordination, recruiting support, and status updates of TIM Network activities. Working Group Chairs will provide leadership, coordination, and status updates for their respective working groups. Opinions, practices and/or procedures developed by TIM Network members will be considered by the Full Coalition for further endorsement, adoption, or action.

---

<sup>1</sup> Bylaws of the National Traffic Incident Management Coalition, Article II, Section 1

# CHANGES TO BYLAWS

## ARTICLE III

### Organization Structure

Section 1. The following figure depicts the structure of Coalition, as well as links to its member organizations. Subsequent sections describe the Leadership Team, Task Forces, and day-to-day operations.

Section 2. Leadership Team. The Leadership Team shall be made up of ~~five~~ six individuals: a Chairperson, and five vice chairs. ~~Efforts will be made to ensure that the Leadership Team is comprised of as diverse a representation as possible (e.g., transportation, public safety, towing and recovery, technology, academic and research, and motorist communities).~~ Each of the five major disciplines represented on the Coalition (law enforcement, fire and rescue, towing, emergency medical services, and transportation) will be represented within a vice chair role. Vice chairs will serve as task force leads as identified and designated by the Coalition and Chair. Vice chairs will provide status updates and be accountable to accomplish task force goals, as established by the Coalition.

Section 2a. The Chairperson shall have executive supervision over the activities of the ~~Steering Committee~~-leadership team, Coalition, and Task Forces within the scope provided by the Bylaws. The Chairperson shall have approval authority on Coalition documents, information, products, and/or activities and may make recommendations on Coalition advocacy or policy statements.<sup>2</sup> The Chairperson, or an appointed alternate, shall preside at all meetings.

Section 2b. ~~The~~ A designated Vice-Chairperson shall become Acting Chairperson in the Chairperson's absence, as described in Article III, Section 2a. ~~The Vice-Chairperson shall also participate in all Steering Committee activities.~~ The Vice-Chairperson shall lead the Membership ~~Committee~~-Task Force.

Section 2c. The ~~Steering Committee~~ Vice Chairs shall work with the Chairperson ~~and Co-Chairperson~~ on matters of strategic direction and program development. When appropriate, the ~~Steering Committee~~ Vice Chairs shall review and recommend for approval to the Chairperson proposed Coalition documents, information, products, and/or activities. The ~~Steering Committee~~ Vice Chairs may also make recommendations on proposed advocacy or policy statements.<sup>3</sup>

---

<sup>2</sup> Advocacy or policy statements distributed in the name of the Coalition will require a vote of Coalition members.

<sup>3</sup> Advocacy or policy statements distributed in the name of the Coalition will require a vote of Coalition members.

Section 2d. The term of each Leadership Team member will be two years from the date of election. Elections will commence with the ~~Spring 2005~~ fall meeting of the full Coalition.

Section 2e. Leadership Team members will be nominated by the Coalition ~~and recommended by other members of the Leadership Team~~. Leadership Team members will be selected by a vote of two-thirds majority of Coalition members. ~~organizations~~.

Section 2f. There shall be no limits to the number of terms (consecutive or non-consecutive) that a Coalition member may serve in any of the Leadership Team positions.

Section 2g. Upon a vacancy in any one of the Leadership Team positions, election of an individual to that position will occur at the next full Coalition meeting. Replacements will serve the remainder of that position's current term.

Section 2g(1). For the position of Chairperson, ~~the~~ a designated Vice-Chairperson will serve as Acting Chairperson until a replacement is elected.

Section 2g(2). For the positions of Vice-Chairpersons ~~and Steering Committee member~~, the Chairperson may appoint a member of the Coalition to serve in an acting capacity until a replacement is elected.

**Section 4:** Each Coalition member organization will receive one vote. If more than one individual from a member organization is present, that organization must identify their voting representative. ~~Voting members are able to designate a representative to vote on their behalf or submit a proxy vote in absentia.~~

## ARTICLE VII

### Responsibility of Members

- 2 Current Section 2:** Member organizations are expected to attend and actively participate in all full coalition meetings.

**Proposed Change to Section 2:** Insert second sentence: A pattern of repeated absences from Coalition meetings will be reported to the Membership Committee who will make a recommendation to the full Coalition on the continued status of the Member organization.