

NTIMC Meeting

JUNE 15, 2011, 9 A.M. – 12:30 P.M. CDT

Detailed Notes and Action Items

Agenda

- 9 – 9:15 Welcome and Introductions (Corbin, NTIMC members)
- 9:15 – 10:15 NTIMC Member Update on Activities (NTIMC members)
- 10:15 – 10:45 TIM Network Update (Rensel)
 - Membership
 - Organization Development
 - Qualitative Outreach
- 10:45 – 11:15 Research Working Group Update (Brewster)
- 11:15 – 11:30 FHWA Roadmap Update (Vasconez)
- 11:30 – 12:00 Strategic Plan Update (Corbin, NTIMC members)
 - NUG Implementation Status
 - FHWA Inter-association Efforts
 - Leveraging National Research Initiatives
 - National Training and Credentialing Status
- 12:00 – 12:15 Calendar Updates (NTIMC members)
- 12:15 – 12:30 Other Business
- 12:30 Adjourn

Meeting Notes and Action Items:

Welcome and Introductions

Attendees:

- **John Corbin (WisDOT) – Chair**
 - Laurie Radow (FHWA)
 - Mark Kerli (FHWA)
 - Ray Murphy (FHWA)
 - Carla Bloch (FHWA)
 - Jawad Paracha (FHWA)
 - Kim Vasconez (FHWA)
 - Paul Jodoin (FHWA)
 - Eric Rensel (TIM Network)
 - Steve Cyra (ITE)
 - Steve Austin (CVVFA)
 - Manny Puentes (TSAG)
 - Nancy Pollock (APCO)
 - Bill Troup (USFA)
 - Tom Martin (I-95 CC)
 - Harriet Cooley (TRAA)
 - Mike Scott (TRAA)
 - Dave Bergner (ISMA)
 - Rebecca Brewster (ATRI)
 - Scott Winston (NASEMO)
 - Bill Hinkle (NTIMC Foundation)
 - T.J. Nedrow (NVFC)
 - Jack Sullivan (ERSI)
 - Lacy Love (AASHTO)
 - Megan Housewright (NFPA) – mhousewright@nfpa.org
 - Greg Cade (NFPA) – Gcade@nfpa.org

NTIMC Member Update on Activities (NTIMC members)

- **ESRI** – NCUTCD raised issue of non-compliant signs. NCUTCD discussions are on-going and will continue at meeting in Boise, ID.

- **Action Item:** Synopsis of NCUTCD discussion will be provided by Jack and Steve (ESRI) at next NTIMC meeting.
- **Action Item:** Jack proposes that the NTIMC develop datasheets to support a brochure or guidebook for the use of non-compliant signs and cones. Follow-up and possible vote to come at the next NTIMC meeting.
- **Action Item:** IACP needs to be involved in this discussion and a new IACP representative for the NTIMC needs to be identified.
- **CVVFA** – providing input on “Traffic Wand,” second generation of the second prototype now available – Steve will keep the NTIMC apprised.
- **NTIMC Foundation discussion**
 - Struggles continue in taking final steps to establish Foundation.
 - There was possible support from ITS America
 - Lawyer has been working to establish NTIMC as a registered corporation. Working with Secretary of the State (Delaware).
 - Lawyer has bylaws and the corporate kit and NTIMC members have not been successful receiving that information.
 - May need seed money or in-kind legal services to take final steps in accomplishing non-profit status in order to receive donations.
- **NVFF** – Spring meeting was a success. Seeing progress in application of the NUG. Recommends developing a 1 pager highlighting funding mechanisms to acquire resources to comply with NUG recommendations. “Methods to Acquire Equipment Needed for TIM”
 - **Action Item:** TJ will generate e-mail dialogue with FHWA and TIM Network to discuss funding strategies during July face-to-face meeting.
- **ATRI** – 3 projects on-going or completed; Development of freight bottleneck list through GPS tracking, Identification of tractor trailer rollover hot spots using crash data from all 50 States. Research into the cost of operating tractor trailers updated (~\$53/hour) – can be used to estimate congestion impacts in safety response plan. Reports available by early Fall.
- **NASEMSO** – MICE survey; working with NHTSA on projects.
- **IMSA** – no report
- **TRAA** – Legislative meeting conference in Fall; valuable participation by Paul and Eric. MoDOT orange accident ahead sign.
 - **Action Item:** Paul and Scott will follow-up on workshop and e-mails.
- **I-95 CC** – Funding issues with FHWA cutbacks. Will continue to fund existing and on-going programs.
- **USFA** –Finalizing TIM systems management guide, completed and finalizing an innovative study of alternative funding sources.
- **TSAG** – NG911 What’s Next Report being finalized. Meeting coming up. NTIMC members will be notified.
- **ITE** – Annual meeting in St. Louis, ITS session, and Responder Safety Poster session. TIM ETO Committee – getting back up and running.
- **APCO** – Standards development for responders and communication centers. NTIMC needs to seek out someone with communications strengths.
- **AASHTO** – No report
 - **Action Item** –Corbin to follow-up with Lacy Love to identify an additional AASHTO representative
- **FHWA** – Kim Vasconez would like to plan for a NTIMC leadership meeting in July to discuss New Generation (NG) Coalition, strategic plan, and TIM progress on the national front. Paul

Jodoin provided updates on TIM-related SHRP 2 projects. Laurie Radow discussed TIM-related telecommunications information and policy updates.

- **Action Item:** Radow to send PDF about Public Safety Broadband to Eric Rensel for posting on TIM Network site.

TIM Network Update (Rensel)

Membership

- **Action Item** – Please share ideas on target membership development or widespread membership development in the West.

Organization Development

- **Action Item** – Please share any ideas related to membership, organization, or outreach with Eric and he will follow-up on them.

Qualitative Outreach

- **Action Item** – Encourage all NTIMC Members to please share TIM-agency updates that can be included in the next responder to be sent out.
- **Action Item** – Eric to forward agency membership information to everyone on call.
- **Action Item** – Leadership will further consider affiliate organizational membership during NTIMC Leadership Meeting in July and advise members during September business meeting. Discuss the advantages and disadvantages of allowing agency membership into TIM Network versus solely individual membership.
- **Action Item** – Leadership will consider realignment opportunities including TIM Network incorporation at the July leadership meeting and September business meeting.
- **Action Item** – Leadership will develop a survey to distribute before NTIMC Leadership Meeting in July. This will allow for input on decision topics from members and give them a chance to react to some of these items offline. Possible topics to put on the survey include:
 - Realignment efforts – Pros/Cons of incorporating NTIMC versus TIM Network
 - Reactions to the general concept of allowing agency membership into TIM Network (e.g., State DOTs, Police and fire agencies at the State and local level, towing and recovery companies, etc.)
 - Use survey as forum to share TIM-related updates to be included in the next responder to be sent out by TIM Network.
 - Survey will provide the opportunity for members to comment on what the coalition’s responsibilities will be in the future.

Research Working Group Update (Brewster)

- **Action Item** – WG Chair will distribute list of research project priorities to NTIMC members for comment.
- **Action Item** – Coalition members please report any potential funding source opportunities that research projects can be submitted through. Research proposals are already written for all of these projects. If you become aware of funding opportunities, it should only take slight tweaks to the proposal statements to move them forward.
- **Action Item** – Corbin will send Ray Derr a note with e-mail addresses for Megan Housewright, Steve Austin, Eric Rensel, and Nancy Pollock for participation in panel.

FHWA Roadmap Update (Vasconez)

- **Action Item** – Members to share any TIM-related publications or outreach materials to be added to the Coalition website.
- **Action Item** – Add Carla Bloch onto e-mail distribution list.
- **Action Item** – Distribute FHWA Roadmap Update summary to NTIMC members.

Strategic Plan Update (Corbin, NTIMC members)

NUG Implementation Status

- There needs to be a greater emphasis on working with TIM partners on Strategic Highway Safety Plans (SHSPs).
- Emulating highway safety improvement program (HSIP) experience on the operations side is a method for NUG implementation that needs to be further discussed. How can NTIMC's efforts tie into the HSIP experience?

FHWA Inter-association Efforts

- NTIMC and its members need to better align and coordinate representation in some of these national initiatives. We need to do a better job of getting the groups together.

Leveraging National Research Initiatives

- Research is the right place to identify opportunities to further goals and strategies coming out of NTIMC.
- Need to get people engaged (through TIM Network and NTIMC) to identify priorities. Determine a means for effectively communicating research areas and allowing members to provide input on priority of projects.
- Look to NCHRP, SHRP

National Training and Credentialing Status

- APCO is very involved in training standards. Not enough attention is paid to integrating issues related to traffic needs and traffic congestion into training. There are some overarching issues that relate to traffic management that we can do a better job of integrating into our efforts.
- Coalition can participate in the integration of these issues.
- The input element is Training and Credentialing, but the output element also needs to be considered – Performance Management.

General Comments

- There is a need for strategically dispersing the updates, issues, and research areas out to members and member organizations. Better job of publicizing the coalition and what it does. Communication needs to serve a role in the strategic plan.
 - How do we engage people and how do we make the communication 2-way?
 - Often, there is so much overlap in efforts, that it diminishes a lot of the coalition's work.
 - Infuse Coalition issues into the outreach resources of member organizations.
- Strategic plan for the Coalition needs to include collaboration element:
 - Identify ideals/topic areas for collaboration
 - Implement methodology for efficient collaboration
 - People have less money and time to travel. Combining that with the needs, further shows the need for an efficient and constant means for collaboration.
 - Collaboration at the national level used to consist of regular meetings and checking-in like this teleconference. That is no longer adequate. There needs to be a continuous collaborative environment. As the pace of developments accelerates,

there needs to be a much more interactive and intelligent information flow and forum.

- Need to as a group come up with more deliverables to provide directly to practitioners that are on the ground and share the technical knowledge with the people who use it.
- The strategic plan needs to hold NTIMC more accountable for deliverables. Performance measurements can be put in place that can gauge the success of the strategic plan.

Calendar Updates (NTIMC members)

- AASHTO SSOM in Orlando, FL – 3rd week of October – There will be an Emergency Response Day to showcase ITS and operational issues related to the emergency response community.
- Next NTIMC Business Meeting – tentative, Wed, Sept 21 (possibly via teleconference).
- Possible December in-person business meeting.

SAIC Action Items:

- **Action Item** – Schedule NTIMC Leadership Meeting in mid-July
- **Action Item** – Plan a mid-August debrief for all NTIMC members of the strategic plan discussions and updates from July NTIMC Leadership Meeting.